



Elite Sports Academy Indoor Soccer League Policies and Team Registration Procedures

Revision
01/22/2023

Administrative Guidelines

1. Teams may be registered in these ways:

- a. **You may call FieldHouse Sports at 603-736-0018 to register your team.**
- b. You may **stop by** our front desk to register in person.
- c. **You may register your team through our website at www.esa-nh.com**

Teams are placed on a first-come first-served basis; to ensure a place, contact ESA as soon as possible to register your team.

2. **The following must be completed in its entirety and filed with the ESA Indoor Soccer League by the submittal due date that is posted on the website.** Teams whose complete team packet is not submitted by the submittal due date that is posted on the website will incur a **\$50.00 late fee** in addition to the league fee. Teams will be charged for all forfeited games. Teams whose complete team packet is not received within 7 days of the submittal due date that is posted on the website may be removed from the schedule and their play will be suspended. Incomplete or partial registration material will not be accepted. **Dates of submittal will be clearly posted on the website and in the facility and available for all to see.**

- a. Team Roster Form (may be completed bby using the online registration system)
 - i. League name is ESA-ISL
 - ii. All players who will be participating during the session, including subs, must be listed on the Team Roster with complete information.
 - iii. Team information including complete and accurate information regarding coaches and assistant coaches completed.
 - iv. Printed/hard copy Team Rosters must be Signed and dated by coach/manager.
 - v. No more than **18 players per roster.**
- b. Individual Registration/Waiver forms for all rostered players completed using the online registration system and acknowledged by all players or by parents/guardians.
- c. Complete session league fee payments in full to Elite Sports Academy. Payments may be made by cash, check, or credit card (Visa, MasterCard, Discover). Checks and/or cash must be collected by the team's coordinator/coach and turned in together.

Coaches listed on youth team rosters will be required to complete an online SafeSport training course, as well as submit to a background check. Information regarding completing these requirements will be provided by Elite Sports Academy once your team application has been approved.

Assistance and guidance in properly filling out the necessary paperwork is available from ESA personnel.

3. It is the responsibility of the team coordinator/coach and players to be knowledgeable of the rules for the ESA Indoor Soccer League. The rules are available at the at the front deak or online at www.esa-nh.com

All injuries, regardless of type, must be reported to ESA staff.

4. **Only the rostered coaches (maximum of three), players, and the referee(s) involved in the game currently taking place, are allowed in the bench areas.** If any other personnel are found present during the game, a two-minute delay of game penalty shall be imposed on that team and the person or persons shall be removed from the bench area.

The penalized team shall play the full two-minute penalty one player down.

5. ESA reserves the right, at the management's discretion, to determine the placement of a team within a particular division of that team's age group, so as to ensure divisions which are deemed best for that age group and the league as a whole.
6. Teams withdrawing from league play after a session starts will be held responsible for the value of the scheduled/played games up to the point of withdrawal as well as for an administrative fee. Teams will not be allowed to participate in further sessions of play until balance is paid in full.
7. Session League Start Dates are posted at www.esa-nh.com

General Guidelines

1. **Non-participants are not permitted to be on the field** between games or at half time.
2. If there is a scheduled **bye game**, only players registered in that division can play.
3. **Food is not allowed in the bench area at any time.** This will help stop the tracking of debris onto the playing fields. Coaches should encourage players to be responsible with drink bottles and to dispose of empty containers in the trash. Coaches should not hold coffee or other beverages out over the playing field.
4. No footwear other than flat-soled shoes will be allowed on the multi-purpose/small field. Artificial turf shoes will be allowed on the turf fields. **Absolutely no cleats of any kind will be allowed.** Team coordinators/coaches must inform all players and parents of this rule. There are no exceptions.
5. **If a game is forfeited or terminated by the referee,** the field can only continue to be used by the non-offending team at the referee's discretion. A terminated game will not be made up or continued at a later date. The referee and/or ESA management shall determine the outcome of the game.
6. **All teams are required to have same color shirts and it is recommended that the shirts have numbers on the back.** All teams will be responsible for providing a shirt. If both teams do not have alternate color shirts, the home team will be responsible for obtaining the pinnies from the front desk and returning them at the conclusion of the game.
7. **All games will be played according to the schedule published by ESA** Extraordinary circumstances must be brought to the attention of ESA management for review and consideration for a game to be rescheduled or moved.
8. **ESA will only close in extreme circumstances.** If this should happen, every effort will be made to contact the coaches of scheduled games. **Teams canceling due to extreme weather must do so 2 hours before the scheduled game time.** This game will be a tie. If not done before the 2-hour window, the game will be reflected as a loss.
9. **Games cancelled by ESA will be rescheduled at available times** that may include daytimes during school vacations and Saturday and Sunday mornings at 6:00 and 6:30 AM. Games not able to be rescheduled will be considered a 4-4 tie for the standings.

Eligibility Requirements

1. The age cutoff dates of all divisions will be strictly enforced.
 - a. For **Youth Teams**, August 1 is the cutoff date.
Example: To play U-10 Soccer, a youth player may not turn 10 years of age before August 1 prior to that Winter Season. If a youth player turns 10 on or after August 1, then that player can participate in U-10 Soccer. (This example can be used for all groups.) If unsure, please ask ESA staff to ensure the player's eligibility.
 - b. For **Middle School Coed teams**, it is recommended that all players be in Middle School (Grades 5-8). Players who are in Grade 9 or higher may not play in the Middle School Coed division. For **High School Coed teams**, it is recommended that all players be in High School (Grades 9-12). Postgraduates may not play in the High School Coed division.
 - c. For **Adult teams in the 30+ leagues**, a player must be at least 30 years of age before the starting date of that particular session.
 - d. For **Adult teams in the 25+ leagues**, a player must be at least 25 years of age before the starting date of that particular session.
 - e. In the **Adult Coed Rec Divisions**, the following restrictions must be met **before** the starting date of that particular session:
 - i. **Women** must be at least 18 years of age and out of High School
 - ii. **Men** must be at least 25 years of age (unless otherwise discussed with ESA Management)
 - f. In the **Adult Coed Select 16+ league**, a player must be at least 16 years of age before the starting date of that particular session.
 - g. In the **Men Select 18+ league**, players must be at least 18 years of age and out of High School before the starting date of that particular session.
2. **Additions to the roster** of any team participating in a league division that has playoffs (Competitive Div. A, Competitive Div. B, Select, etc.) will not be accepted after the 6th game in a 12 week session (in an 8 week session it shall be the 4th game). Additions to the roster of any team participating in a league division that does not have playoffs may be made to the roster at any time during the session.
3. **It shall be the team coordinator/coach's responsibility to verify that all their players are listed on the roster** filed with ESA Indoor Soccer League prior to deadline for submission. If a team is found to be in violation of this policy, any games played in violation of this policy **will result in a forfeit**. The following must be submitted to make an addition to the roster:
 - a. An updated team roster with all new player information.
 - b. Completed individual registration/waiver forms for each new player.
4. **It shall be the responsibility of the team coordinator/coach to have proof of all players' ages** if a question of age arises. A copy of a birth certificate, drivers license or player card will be accepted.
5. **Double-rostering of any youth player (U-6 through High School leagues) will be permitted with respect to the following guidelines:**

- a. A youth player (U-6 through High School Leagues) may roster on a **maximum of two teams** in the same league with one team being a Competitive Division team and the other being a Recreational Division team.
 - b. If there are **multiple Competitive Divisions** with the same league, a player may roster on a **maximum of two** Competitive Division teams as long as those team are **not** in the same Competitive division. This player would **now** be **unable** to roster on a Recreational Division team also.
 - c. If there is **only one level of play** offered in a league (no divisions), a player may roster on a **maximum of two teams** within that league.
6. It is recommended that teams/individuals only play up **one** age group/division.

Behavioral Guidelines

1. Any player (youth or adult) or coach who is **verbally or physically abusive** within the confines of the building or on the property before, during or after a game will be **immediately suspended** from ESA for a period of time to be determined by ESA management. Unacceptable behavior will require a meeting with the management of ESA. Playing privileges will not be reinstated until player receives a letter from ESA stating that playing privileges have been reinstated. (A MINIMUM OF ONE GAME SUSPENSION.) This suspension of play for its specified length will include any age group or division that the player is currently participating in.
 - a. Any player receiving two (2) red cards in one session will be suspended from participation in any league that the player is playing in for the remainder of the session **as a minimum**.
 - b. A red card received in the game immediately prior to the start of playoffs will result in that player being ineligible for any playoff games in any division that the player is participating in.
2. **It shall be the responsibility of the coach to control the behavior of players on the field and bench area.** Failure to do so will result in the expulsion of that team from ESA for an indefinite time.
3. Coaches must be aware of the **no spitting rule** and convey this to their players. This act is **totally unacceptable and will not be tolerated**. Failure to abide by this rule will result in the player's expulsion from the game.
4. **Unsportsmanlike conduct by coaches will not be tolerated.** Coaches may be issued a yellow card or a red card, depending on the severity of the misconduct in the referee's judgment. A player from the offending team must serve the complete 2- or 5-minute penalty. Coaches receiving red cards must leave the playing area immediately and serve a minimum one (1) game suspension. Badgering of officials, opposing players or coaches or any other unacceptable behavior will be deemed unsportsmanlike conduct.
5. **Expulsion of teams and players:** ESA Indoor Soccer League reserves the right to expel/dismiss teams/players from participation. This decision will be based upon individual issues and circumstances, including history of cards received and behavioral issues. Coaches will be informed when their team is on a probationary status. This will be done by letter, telephone call, and a meeting with the coach or coaches. It shall be the coach's responsibility to convey all information relevant to the probation to the players' parents and anyone else who may be associated with the team. **Refunds of the league fee**, whether complete or partial, **will not be given** to the team or to individual players in the event of the expulsion/dismissal from league play.